



PantoSoc

Meeting Minutes

15th January 2008

New Year Committee Meeting

Chair: Ruža Ivanović
Minutes: Guthrie Freeman

Meeting Called At: 18:34

In Attendance:

Ruža Ivanovic (RI)	Jack Munns (JM)	Katie Evans (KE)
Peter Stone (PS)	Steve Bryant (SB)	Genni Pierce-Butler (GP)
Tamsin Davison (TD)	Ben Michaud (BM)	Matt Watt (MW)
Guthrie Freeman (GF)	Paul Hollingdrake (PH)	Nat Delaney (ND)
Richard Cartwright (RC)	Michael Hatch (MH)	Sara Garrad (SG)

Apologies: N/A

In Absence: N/A

Agenda Items:

1) Apple-Low Cheese (Nick Ambrose)

2) Owed Monies (RI)

- Still Owing – Ashley Waters-Schmitt and Genni Pierce Butler. **ACTION: PS**
- From Sno Budget – Richard Cartwright and Ben Michaud.
- From Aladdin 2 – Katie Evans **ACTION: PS and Katie to contact Iain Hallam**

3) Kids Panto (RI)

- Details were sent in email and is on forums
- 26/1 Rehearsals 9:30 – 14:00 in morning then 14:00 + props/set/costumes etc.
- 27/1 Rehearsals 12:00 – 20:00 in Avon Gorge
- 30/1 SCA show in Avon Gorge from 16:00
- 13/2 Keynsham 14:00
- Will need help from non-actors in societies to usher, tech, get-in & get-out and help with set/props.
- MH happy to Tech – can train people if they want.
- Need to Get-Out quickly for Giggle in the Gorge.
- School Panto (Keynsham) 13/2

- Cars needed. GF happy to provide.
- Involved: Ben Leventhall GP, BM, PS, GF, Iain Hallam, Miranda Bate, Tim Newman, Sarah Webber, Nick Trussell, Nick Skelton so far.

4) RAG Calendar (RI)

- Printed
- Sales going well
- SELL SELL SELL!!!
- All proceeds are going to RAG
- Charity is Circomedia.

5) Sketch Workshop (RI)

5.1 Shows (RI)

- Show Booked 25/2. RAG Week
- Meeting 16/1 – MH to attend. **ACTION: MH**
- Global Fiesta (“One World Night”) 23/1 – PS to organise. **ACTION: PS**
- **ACTION: RI – Email information to PS**

5.2 Attendance (RI)

- Pete Jones and Andy Casey are very good at sketches and are excellent teachers, also very funny. Great opportunity.
- Encourage attendance from all backgrounds please. **ACTION: all in attendance**

6) Tech (RI)

6.1 Role of Tech Officer (RI)

- **ACTION: Committee – Badger Iain Hallam for the Tech Officer role description**
- **ACTION: GP – To check with UBU how to change constitution**
- **ACTION: BM – To change constitution online ASAP.**

6.2 Panto-Improv tech agreement (RI)

- **ACTION: MW and RC – To keep on badgering Tim Newman about Agreement with ImprovSoc. Needs to be finalised before AGM (see below)**
- Online booking form (RI)
- **ACTION: MH & BM.**

7) Stores

7.1 Keys and access (RI)

- President, Stores Rep and Tech Officer ONLY to have keys.
- Rebecca Gordge (Union Treasurer) is overseeing lock changes in 4th & 2nd floor.

7.2 Lockers (RI)

- Lockers arriving 28/1
- **ACTION: RC – To arrange store tidy by 29/1**
- GP - Suggestion – To be made into a social event – music and takeaway. Agreed.

8) UBFS (RI)

8.1 Missing Equipment (RI)

- ACTION: PS – To research quote that UBFS give us – we’re not trading old for new.
- (ACTION: RI – To inquire about insurance within the Winston for damaged possessions following Timo’s camera lens.)

PS – Willing to pay himself.

RI – Not needed.

8.2 Relations (RI)

- Relations are currently low, threatening to withdraw services unless a trained “trusted” member of UBFS operates equipment. Possibly charge small fee for this.
- To discuss in a meeting with UBFS at a later date. ACTION: RI

9) Socials (RI)

9.1 Cardiff

- KE: Cardiff Panto 19/1 all arranged

9.2 MethSoc Panto

- Agreed to make social – 26th Janu
- KE: Can’t organise, unavailable. ACTION: BM to organise

9.3 Other?

- Karaoke: 1-2 weeks after – 2/2 or 9/2 ACTION: KE to organise
- JM – Hillside/Woodside Party 25/1

10) Robin Hood (RI)

- Still looking for Choreographer/Costumes/Props ACTION: all in attendance to find volunteers/help with these
- Editors meeting 15/1, 19:30
- ACTION: MH and TD to liaise with Peter Bagot to discuss and arrange tech
- Auditions (week 14), then rehearsals for 3 weeks (from Fri week 16), then show in 4th week (week 19).
- Auditions: 28/1 AR2, 1/2 MR4, Call-backs 3/2 MR4
- Show 6/3, 7/3, 8/3 MR5C (AKA Lady Windsor, Studio Theatre)
- Get Out 9/3 (MR5C)
- All proceeds to RAG – free entry, collection on door. Agreed
- MW – Request for tonight’s meeting, anyone experienced in editing to sit in on meeting. KE and RC agree. ACTION: KE and RC to attend

11) Website (RI)

- Need a picture of JM ACTION: JM photo to email BM ASAP (unless he wants a nude photo to be used, in which case RI will oblige)
- Gallery to be updated. ACTION: all in attendance to provide BM with suitable pictures – socials/shows/other events etc. ASAP and to ask others not in attendance to do the same. Update to be completed before AGM (see below)
- ACTION: GF - Greek Idle & Goldney Goose Scripts to be sent to RI (hard copy and electronic copy if possible). ACTION: RI to provide other old scripts (electronic) to BM for archiving online.
- JOIN THE FORUMS! ACTION: all in attendance to join. ACTION: all in attendance to persuade others to sign up.

12) RAG Parade 23/3 (RI)

- BM and TD to co-ordinate cooperatively ACTION: BM & TD

- Proper floats this year.
- Weekend before for props/costumes (16/2). Robin Hood theme – great chance to get costumes, props and set sorted for the show.
- RC: request to help with float design
- **ACTION: all in attendance to try and attend the parade preparations and the parade itself**
- **ACTION: PS and TD to talk about budgets.**
- TD and SB already in talks about sponsorship

13) Date of Next Meeting: 12/2/2008 18:30 Epi Food (Zuma)

14) AOB

14.2 (RI) AGM – 2/3/2008 EVERYONE TO TURN UP. **ACTION: current committee to talk to members about committee positions, roles and responsibilities in meantime. VERY IMPORTANT**

14.2 (BM) Summer Show

- BM: Joint with Improv? Sketches? What format will it take?
- RI: **ACTION: all to consider the format of the summer show and discuss at later meeting. Think about it please!**
- **ACTION: MW & RC to discuss with Improv**

Meeting Adjourned: 19:40